

## Prettyboy Recreation Council Meeting

February 18, 2025

### Meeting Minutes

**Attendees:** Mary La Porta, Rachael Zajac, Misty Norwicz, Matt Flanders, Lauren Otto, Colleen Swerbinsky, Glen Baer, Matt Allen, Dan Schardt, Kevin Parry, Chrissy Brandt

#### General

- Meeting called to order at 7:31 pm by **Mary La Porta**
- Minutes from meeting held on January 14, 2025 reviewed.
  - Motion to approve: **Dan**, 2<sup>nd</sup>: **Colleen**

#### Treasurer's Report – Dan Schardt

- To the group - let Dan know if anyone has anything else they want to see in the reports and he can add to it going forward. You'll see baseball, softball, lego club and yoga coming in on the reports now.
- Home B.A.S.E ran negative for month, reasoning due to an extra pay period in the month.
- Records audit:
  - Started with TeamSnap first, easy to pull data for comparison.
  - Both art clubs were good, checked out.
  - 2024 basketball season was off by \$15.
  - Discovered July 2024 records were incorrect for soccer, a number of registration fees were missing.
    - Showed \$0 for registration in Quicken records, however the treasurer's report for July 2024 showed the transactions were there. Somewhere in the transition, July data was removed from Quicken.
    - Did a full audit across M&T, TeamSnap and Quicken records to reconcile them.
    - 13k positive adjustment made in Quicken records after the audit. This has nothing to do with actual cash, strictly a record keeping conversation.
    - Home B.A.S.E was missing July transactions as well, weren't showing any income for the month.
  - Quicken records still don't fully check out against the M&T bank account, only off by a few thousand dollars though.
- Dan wants to start running the previous twelve months for each program and send it to the commissioners for them review and look over.
- Sent out the 1099 (Tennis).
- Created a PayPal account – there are transaction fees for it, but they're relatively low. Allows the council to collect donations through it and can clearly allocate the funds. Better than using a personal Venmo or taking cash.
- Recommending a 3<sup>rd</sup> party audit of financials to make sure they do reconcile. Common in other rec councils. Dan recommends 3 years back for review.
- Dan is still trying to do name change for the M&T credit card as it is still in Pat's name. It needs to be changed over to the rec council name. Will also need to get permission from the group for Mary and Dan to apply for a credit line.
- Shelly and Dan still can't see the transactions, Dan is still logging in through Pat's account.
  - Motion to approve reports: **Rachael**, 2<sup>nd</sup>: **Colleen**

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#### **Baltimore County Parks & Rec – Kevin Parry**

- They'll be sending out a "Roster Form" shortly. These will need to be completed for all programs. The form needs to include the first initial and last name for all youths signed up, even if they're not being charged for anything. This is to look at attendance and determine if permits are justified. This applies to every program that is permitted.
- The completed forms can be sent to the register address, also copy Kevin and Donna on the email as well.
- There is a \$25 fee for adults, will be paid through Workday but they haven't set it up yet. No programs have been charged anything yet.
- Deadline for roster submittal is 2 weeks prior to first practice date. Need the winter ones turned in.
- Mary asked if we need to send in a roster form for indoor soccer or is this just what needs to be done moving forward? Kevin – send it for these programs once you get it done, as its just for tracking purposes at this point.
- Mary asked a question regarding permits for outdoor soccer - when do we need to get summer/fall in?
  - Summer deadline - 3/1-3/15
  - Fall deadline is 5/1-5/15
  - Last week of June, July is considered summer – fall will be considered August.

#### **Home B.A.S.E & Tiny Tots – Chrissy Brandt**

- Registration is ongoing, few spots open for Tiny Tots still.
- Got a new lead teacher in the 4/5 class.
- Not doing a summer camp due to construction conflicts, also it wasn't super profitable last year.

#### **Basketball - Rachael Zajac**

- Season ended well.
- Almost all of the equipment bags have been returned, just missing a few.
- Sparks floor in general was so much better than it was in years past.
- Kelly officially retired as commissioner, just Rachael going forward.

#### **Outdoor Soccer – Sam Bramwell**

- *Mary gave updates in absence of Sam.*
- Going to bring soccer skills and training sessions to PBE.
- Looking to have a Blast player come train here, Coach Melo.
- Looking to get participants into the soccer season a little earlier and give a higher training to the rec kids as we want to keep them here and give them the same thing everyone else has.
- In general, seen a heavy increase in people signing up for PBE that aren't PBE students.
- Setting up to hold 8 sessions and then parlay into opening day.
- Also looking to have Coach Melo, and a few other professional soccer players, run the system and a professional goalie the kids can try to score on. Usually try to hold opening day the week before school starts.

#### **Indoor soccer – Mary La Porta/Heather Gonano**

- *Mary provided updates in absence of Heather.*
- Advised Heather told her its going good, games are going well.

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- Discussed doing an indoor soccer skills session too, not sure how much traction they'll get since people are doing lacrosse during that time period. In the works though.

#### Concession Stand

- *Not discussed*

#### Tennis – Lauren Otto

- Looking to have registration, tentatively, up by end of the month.
- She has a contact for someone to come assist Mary Beth (who is eager to come back).
- Quite a few blackout dates in April, trying to work around those.

#### Softball

- *Not discussed*

#### Baseball – Joel Gladfelter

- *Matt Allan provided updates in absence of Joel.*
- Matt met with Joel 3 weeks ago, they got registration open. There was a slight price increase.
- Got price comparisons for uniforms, probably going with West 88 as they're easy to work with and pricing wise a better option.
- Focusing on opening day – doesn't have the date on hand but knows it is later this year, than last, due to spring break.
- Looking at doing fundraising, reached out to some sports teams, for raffle items, but so far only the Nationals got back to them.
- Secured a block of 150 tickets for an Orioles game, with all the tickets being in one section.
  - Mary asked if anyone reached out to Ashley about including softball in that too? Matt wasn't sure Joel had.

#### Referee Mentoring – Rachael Zajac

- Did very well for the regular season, had a solid group of 14 kids (12 went through the initial training and did 2 additional trainings throughout the season).
- Lots of good feedback from parents and coaches.
- Trying to find other programs for them to continue with – got them in with Hereford Faith & Life Church for their basketball games.
- If anyone knows of any other basketball leagues over the summer we can tag them into, please let Rachael know.
  - Blacktop Bash, which is a summer league in York, was mentioned.
  - Colleen suggested reaching out to any of the travel coaches as they might have good contact information (DeCarlo).
- Rachael had a conversation with Ashley, last meeting, regarding umpire mentoring but she doesn't have as many connections with umpires as she does for basketball. Couldn't come up with much for it unfortunately.
- What she was looking for was an umpire to lead an organized class detailing what they're going to learn, etc.
- Matt A said he would ask a contact he has about possibly being interested in training kids. Also mentioned Lutherville Timonium Rec Council has a good program going, worth reaching out to them.
- 7<sup>th</sup> has adult softball league; they might have someone they can recommend.

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- Rachael thinks umpire mentoring is something we should try for but she can't take it on, possibly something Ashley can keep pick up and keep the conversation going.

#### Adult Basketball

- *Not discussed.*

#### Creative Kids Club – Rachael Zajac

- 2 programs:
  - **Arts in Motion – Dance Class**
    - Starts tomorrow – 24 kids enrolled. Going to encourage them to tell friends and maybe get more kids signed up.
    - All backgrounds checks done.
  - **Beyond the Canvas – Art class**
    - Week 2 in the books, made foil sculptures.
    - 36 kids in program.
    - Only hiccup is storage. Mrs. Haines is wonderful, gave a storage unit to use but they have to take everything down to the cafeteria each time and it's a lot. Got some new rolling bins as some were broken.

#### Yoga Club – Rachael Zajac

- Starts in a few weeks, have 12 registered as of last week.
- Reached out to teachers to see if they can do a skit over the announcements to get more people interested.
- Colleen put Facebook post out that Kindergarteners can attend with a parent.

#### Lego

- *Lauren provided updates in absence of Leah.*
- First session a success, but a little chaotic with the number of kids (30-ish).
- Got a lot of donations and good parent support.

#### Old Business

- **Webpages**
  - Good feedback, things seem to be working.
  - Figured out password to PBRec to renew and the prettyboyrecreationcouncil as well for another year renewed.
  - Put a link to the new website at the top of the old one to direct visitors.
- **MOU - Memorandum of Understanding between Rec Council and the County**
  - Mary signed the MOU.
  - Courtney reached out to Mary to have a conversation about capital projects and things we might need. We are limited with PBE as to what we have here. The conversation is talking about what our needs are to grow and give more back to the community.

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**New Business**

- **Credit Card**

- Per Dan, need Chris to get it squared away. Glen suggested stopping by the bank to see if Chris is there.
- Going to give it another month, and then possibly see if the group is good with Mary/Dan having an offsite meeting to get it accomplished.

- **Scholarship**

- Mary signed up for it today and will be reviewing applicants in march.
- The council wants to honor Mr. Glen and Mr. Pat for their services over the years.
- The scholarship will be named after Mr. Glen in honor of all he has done and continues to do for the community. Official scholarship name will be **The Prettyboy Rec Council - Glen Baer Scholarship**.
- It will be awarded to 2 students.

Motion to adjourn meeting made by **Lauren**, 2<sup>nd</sup>: **Colleen** at 8:16 pm.

**Next meeting:** Tuesday, 3/11/25 at 7:30 pm at Home B.A.S.E.

Recorded/Submitted by: Misty Norwicz