

Prettyboy Recreation Council Meeting

March 11, 2025

Meeting Minutes

Attendees: Mary La Porta, Rachael Zajac, Misty Norwicz, Chris Devaney, Colleen Swerbinsky, Glen Baer, Matt Allen, Dan Schardt, Shelly Regars, Chrissy Brandt, Joel Gladfelter, Ashley Baker, Heather Gonano, Sam Bramwell, Carly Moyer, Jessica Larichiuta

General

- Meeting called to order at 7:32 pm by **Mary La Porta**
- Minutes from meeting held on February 18, 2025 reviewed.
 - Motion to approve: **Dan**, 2nd: **Colleen**

Treasurer's Report – Dan Schardt

- Large month for Baseball & Softball with registration fees.
- Got Shelly back in action with M&T credit card.
- Sent out 18-month views to commissioners. Dan wants everyone to spend the next month reviewing them. These account for all transactions on the books from 9/2023 to current.
- Talked about possibly auditing the books in the future. Would be a group decision if we want to do it, would have a cost associated with it. Cost could be around \$50,000 for a 3-year timeframe.
- If we decide against having an audit completed, the goal is to start with 2025 and have everything match going forward (after reviewing program breakdowns).
- Currently, there is either missing cash or expenses from the books totaling around \$9000.
- Dan audited all checks written in last 12 months.
- Looked into PayPal more, for donations and fundraisers. Dan can create a separate donate button or QR code to use on website, etc. It can be set up to sell a product/service (for sponsorships, O's tickets for baseball, etc.). With a QR code/link for purchasing the tickets, we would build in the transaction fee to the cost of the tickets. This will assist in having everything transition to being electronic, not accepting cash, and assist in reconciling transactions.
- A new reimbursement form was created which Dan will be sending electronically to everyone shortly. Use this for any reimbursements going forward.
 - Motion to approve reports: **Colleen**, 2nd: **Rachael**

Baltimore County Parks & Rec

- *Kevin not present – sent updates via email to Mary.*
- Received order for baseball chalk, it's in and they'll get them loaded in the field boxes.
 - Joel is curious who paid for it. He ordered it already himself as well.
 - Mary suggested counting the number of fields we use and divide the cost that way.
- The light on the basketball courts is old and we want to get it fixed but nobody knows whose it is, how to turn it on - county is working on figuring it out.
- There was an issue where the old website wasn't automatically forwarding to our new site for a period of time but is fixed now.
- Joel wants a small t-ball field down on the lower end. Mary said to email Kevin and copy Jim on it to get it moving forward. Will work with Sam to make sure it doesn't interfere with the clinic soccer field.

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Home B.A.S.E & Tiny Tots – Chrissy Brandt

- Still doing registration for next year.
- Tiny Tots has 2 field trips in May, Goucher & the Farmyard.
- They are working on increasing their online presence, especially if someone is looking for preschool or before/aftercare.

Basketball - Rachael Zajac

- Out of season, nothing to report.
- Needs to send invoices out to other schools.

Outdoor Soccer – Sam Bramwell

- Mary advised a parent volunteered to do a soccer training course, for free, and it filled up in about 20 minutes. It will run over 8 weeks.
- Mary also advised Coach Melo (Baltimore Blast) is coming during the summer but this will have a cost – about \$215-225. It will be in the evenings, once a week with a rain date.
- Sam stated he needs to get the fall permit in and then work on kicking off registration.

Indoor soccer – Heather Gonano

- Not much to report, season is moving along.

Concession Stand – Joel Gladfelter

- Joel's wife suggested healthier snack options for this year.
- Also toying with the idea of giving parents the opportunity to purchase "post-game snack bags", rather than needing to bring snacks - not fully flushed out yet.
- Looking to recruit more volunteers this year. Possibly connect with the High School so students can earn community service hours?
- Opening day planning is in the works.
- Want to do a signup genius for donations, won't get food items until mid-April.
- Joel is looking at the weekend of 4/5 to try to plan a cleanout in there.
- Shelly can help cleanout as well since they have things stored there – HomeB.A.S.E budget is good and can help with startup costs for season, if needed.
- Still \$ in the lockbox he needs to get out – approximately \$250 in petty cash.

Tennis – Lauren Otto

- *Mary relayed updates in Lauren's absence.*
- Starts after spring break so they're not missing as many Mondays.
- Hired an assistant coach, a High School student.
- Mary Beth is coming back to coach and is being given a small raise.
- Aiming for a 1:5 ratio coach to kids, wants a parent volunteer.
- Registration will start on Friday.

Softball – Ashley Baker

- Registration is up, 115 girls. All ages closed with the exception of High School, still trying to get a rec team together for this age range.

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- Normally do High School games in Carroll Co – might put in Forest Hill though this season too.
- 4-8U teams, around 9-10 girls on each team. They'll be playing with Carroll Manor Rec .
- 3-10U teams and 3-14U teams.
- Assigned coaches in TeamSnap but needs one more coach for 14U.
- Doing opening day with Hereford Rec again. They'll be setting up a spirit wear table with preprinted gear and the vendor will be bringing a screen printer with him.
- Working on building rosters this week.
- Working with Varsity coach to get HS girls involved to help coach the Rec teams. Ideally wants at least 1 girl with each team to help with practice.
- Starting up a summer camp, working with Varsity coach to do this too.
- HS girls made the flyer for registration and will be helping with opening day. Might also try to help with snack shack when we have games at PBE.
- Group discussion around TeamSnap for game scheduling, good tool - user friendly.

Baseball – Joel Gladfelter

- Registrations closed/reopened a few times.
- Could only accept 2 more t-ball kids at this point.
- 102 registrants this season, 70 last year.
- Rostered AA right now, new team "Slammers". Working on finalizing shirt and hat design.
- Single A is out, need to get coaches list out for Rookie ball – 3 teams, 4 coach pitch and 3 t-ball teams
- Went to coach's clinic, went really well.
- Uniforms - needs to pull the trigger in 24-36 hours. Working with West 88 & another vendor – cost of embroidering is the issue.
- Sponsorships - coordinating with the O's – 152-200 ticket block for (Sunday) 6/1. Trying to lower the price. Getting a swag bag from them this week.
- Raffle – Not necessarily do it for opening day, wanted time to sell tickets for the raffle. Nationals gave a \$350 value voucher for 2 tickets, lower level. Looking for more prizes to make it a useful raffle. Reaching out to Creamery, Woodfire, Yellow Tavern, Grauls. Prizes don't have to be baseball related.
- Field 3 lower needs the homeplate replaced.
- Will work with Sam to move the soccer goals around last week of March.
- 7th has a blackout on opening day – maybe have some of their t-ball come here for the day.

Adult Basketball – Chris Devaney

- Suspended Tuesday nights, only playing Saturday mornings due to numbers and the shift from the rec programs.
- Owes Mary the roster, working on it. Mary advised only the last names are needed, not all the other info.

Referee Mentoring – Rachael Zajac

- Post season, still have some kid refs over at the church league. This is the last week.
- Working with 2 trainers from last season – meeting scheduled for end of March.
- Looking for 4 weeks again and to hold it on Monday nights – have 15 kids that want to return.
- Ideally, maybe have them watch a few more games before they jump in.
- Last June Rachael held an information meeting, looking at doing it again this year. Mary stated parents have reached out asking about dates.

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Creative Kids Club – Rachael Zajac

- 2 programs:
 - **Arts in Motion – Dance Class**
 - Going well, completely went through first song in 2 weeks.
 - Finishing up 2nd song and then they'll go into the 3rd and then have their final showcase.
 - T-shirts – West 88 is bringing the cost down to \$13 a t-shirt, will need about 30.
 - Mary inquired if there is a possibility of branching off to do more specific types of dance tap, ballet, etc. as there have been some inquiries from parents. Mrs. Stavros has a lot of experience in ballet there is the possibility of holding a specific type of session but also worried about getting enough participants.
 - **Beyond the Canvas – Art class**
 - Week 4 – going well. Finished shadow sculpture and clay project.
 - 2 more weeks left.

Yoga Club – Rachael Zajac

- First session last Thursday – had 13 participants but now up to 20 kids.
- Went well.

Lego – Leah Rombro

- *Leah not present - sent updates ahead of meeting.*
- Sessions are going really well.
- Had to put money out for more base plates and specific Lego pieces.
- Receiving good feedback.

Old Business

- **Scholarship**
 - Going to read them next week, selecting 2 and will come back with feedback.

New Business

- Joel – Questions about the form to be completed for school to distribute non-school materials (registration flyers).
 - Relayed to the group to ensure there is a blurb on all documents that it's not sponsored by the school. Forms and materials should be sent to Mrs. Norris 10 days ahead of when you'd like them distributed.
- Suggestion was posed to create a list/steps for new commissioners on things they may need to do/should know (reimbursements, dates for permits, etc.).
- Accounts
 - Dan advised Chris we need Pat removed from the M&T accounts and they'd like to reissue a new credit card.
 - Chris stated the group needs to come up with an amount and then apply under Prettyboy Rec Council.
 - Group wants to increase the limit from \$5000 as they've been running into issues where they hit the limit and need to do reimbursements.
 - **Dan proposed \$7500.**

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- Motion to increase limit made by **Colleen**, 2nd: **Matt**.
- Motion to approve made by **Carly**, 2nd: **Colleen** – Motion passed to raise the limit to \$7500.
 - Signers for the signature card: Mary La Porta, Dan Schardt, Colleen Swerbinsky, Misty Norwicz. Pat will be coming off as one of the signees. Chris will look into this tomorrow.
 - Question posed – is there a possibility of getting a 2nd card? Shelly advised she runs into issues on the weekends where she needs to run and get items and she doesn't have the card – yes, to a second card.
 - Shelly will need to change it in her current systems, where she has Pat/his address, to now be the PO Box.
- Colleen – Working on setting up a newsletter that can showcase our QR code for donations, have events listed, registration dates, etc. If you have things you want to see in the newsletter, send it to Colleen. Trying to work on it this week in order to get it out for March. Likes the format of the PBE PTA one, 1 page PDF. Looking for something simple to get the information out there as a start. Also wants to take our flyers and post them at the library, Grauls, and other places out in the community as not everyone has social media.

Motion to adjourn meeting made by **Joel**, 2nd: **Colleen** at 8:54 pm.

Next meeting: Tuesday, 4/8/25 at 7:30 pm at Home B.A.S.E.

Recorded/Submitted by: Misty Norwicz